



CSO SCHENKEL SHULTZ

# Meeting Report

PROJECT: LSC Workshop No. 3

PROJECT NO: 26109K

LOCATION: Sunnyside M.S.

MEETING DATE: 9/19/06 & 9/20/06

BY: Jim Schellinger

REPORT DATE: 9/21/06

## PARTICIPANTS:

Dr. Edward Eiler  
Dr. Bob Stwalley  
Kay Walton  
Bob Foreman  
Brian Wagner  
Linda Thompson  
Steve Bultinck  
Tom Barker  
Michele Hamilton  
Dan Guckien  
Bonnie Hobbs  
Elizabeth McShurley  
Peter Martin  
Jeff Houston  
Enn Smith  
Gina Quattrocchi  
Mark Tomac  
Steve Habben  
Greg Helms  
John Rigsbee  
Dr. Rosemary Rehak  
Jim Schellinger

Kettelhut Construction  
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CSO Schenkel Shultz  
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## SUMMARY:

1. The purpose of the meeting was to complete the coordination of Workshop No. 3: "Existing Conditions Analysis and Development of the Building Program."
2. Jim Schellinger provided a brief introduction noting that the existing conditions analysis will be completed for Sunnyside Middle School, for school security and for the Jefferson Theatre and Music Area. Upon completion, the development of the building program will be completed. Jim Schellinger emphasized the word "development" in that it is the intent of the school corporation to develop the actual scope of the project with members of the community. This will be coordinated for Sunnyside Middle School, the school security and the Jefferson Theatre and Music Area.
3. Jim Schellinger noted that as a pre-requisite to the development of the building program for Sunnyside Middle School, Dr. Rosemary Rehak will complete a brief presentation regarding programming school spaces for the future. An educational adequacy summary of Sunnyside Middle School will also be completed.

**CSO Schenkel Shultz** will proceed in reliance on this report. Any discrepancies should be brought to our attention in writing within seven (7) days.

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4. It was noted that Workshop No. 1: “Establishing the Need – Balancing Instruction and Cost” and Workshop No. 2: “Understanding Stakeholder Concerns” have been completed. Meeting minutes as well as the PowerPoint slides from these presentations and a summary of the notes, comments and concerns expressed during the meeting have been posted on the LSC website.
5. The “Existing Conditions Analysis and the Development of the Building Program” were then reviewed per the attached PowerPoint presentation. Comments, questions and answers were then completed and are included in the attached PowerPoint summary.
6. The next Pre-1028 workshop is Workshop No. 4: “Develop Basis of Design and Conceptual Design (QUALITY)”:

September 26, 2006, 7:00 p.m. at Sunnyside M.S.  
September 28, 2006, 7:00 p.m. at Jefferson High School

Respectfully,

James A. Schellinger, AIA  
Principal

/cdj

cc: File