

Should anyone from the Public desire additional information, the recordings of the regular and special school board meetings are kept for ten (10) years and are available in the Superintendent's Office at the Hiatt Administration Center, 2300 Cason Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

November 12, 2007

A. Call to Order

The regular meeting of the Board of School Trustees of the Lafayette School Corporation was called to order at 7:05 p.m. by Board President Robert Stwalley.

B. Roll Call

On call of the roll, board members present were Steve Bultinck, Greg Eller, Frank Lane, Rebecca Sprague, Kay Walton, Robert Stwalley, and Brian Wagner. Board Counsel Kent Moore was also present.

C. Approval of Minutes

The minutes of the October 8th Regular Meeting, October 22nd Special Board meeting, and the memorandum of the October 22nd Work Session were presented for approval.

Mr. Lane made the motion, seconded by Mrs. Sprague, to approve the minutes and memorandum as presented. There were no additions or corrections to the minutes or memorandum.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

D. Recognition

1. Mr. Brian Bettag, teacher and sponsor of First Lego League at Sunnyside Middle School, introduced four participating students who informed the Board about the First Lego League. A group of approximately thirty-five students, who are divided into three groups, design, build and program Mindstorm NXT robotics kits and participate in competitions. The students demonstrated one of the robots that had been built.

E. Public Participation

1. Dave Hadley, Wireless Network Solutions, 6100 Primrose Path, Lafayette. Mr. Hadley informed the Board that his company was the lowest bidder for the digital video management system. He looked forward to the Board approving his bid and would be available to answer any questions.

F. Recommendations

1. Act on Bids for Gasoline and Diesel Fuel

Bids were received at 10:00 a.m. EST on Wednesday, November 7, 2007 from three different companies as follows:

<u>Company</u>	<u>Diesel</u>	<u>Unleaded Gas</u>
Pinkerton Oil Co.	3.0185/Gal.	2.6132/Gal.
Ceres Solutions	2.9900/Gal.	2.6820/Gal.
Mansfield Oil Co. – Improper Bid – No Form 95		

The Administration recommended Pinkerton Oil Company and Ceres Solutions as responsive bidders. The Administration also recommended awarding the first diesel purchase to Ceres Solutions and the first purchase of unleaded gas to Pinkerton Oil Company. The school corporation will secure quotes from each company as fuel is needed during the period January 1 through December 31, 2008.

Mr. Bultinck made the motion, seconded by Mrs. Walton, to accept the Pinkerton Oil and Ceres Solutions bids as recommended. Dr. Robert Foreman, Deputy Superintendent, stated the price of both gas and diesel fuel bids were approximately \$.80 lower one year ago.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

2. Approve Advertising of Tax Anticipation Warrant

The Administration requested permission to advertise for a tax anticipation warrant in an amount totaling \$17,700,000. This would be \$14,000,000 for the General Fund and \$3,700,000 for the Debt Service Fund.

Information received from the Treasurer's Office indicated there was a good possibility the school corporation would not receive its June property tax settlement due to the length of time needed to complete property tax assessments. In the worst case scenario next year, the school corporation may not receive the majority of its property tax payments until November and December. The amount of this tax anticipation warrant prepares the school corporation in the event only one tax payment is received in 2008.

In order to grant permission to advertise for the tax anticipation warrant, the Board needed to adopt a resolution, approve the form of the lease and approve the disclosures and legal advertisements.

Mr. Lane made the motion, seconded by Mr. Bultinck, to approve the Administration's recommendation.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

3. Approve Bonds for Deputy Treasurers

The Administration recommended approval for bonds in the amount of \$25,000 each for six deputy treasurer positions. This same procedure has been followed in the past.

Mr. Eller made the motion, seconded by Mr. Bultinck, to approve the bonds for the deputy treasurers as recommended.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

4. Recommend Award of Bids on Digital Video Surveillance System

The Administration opened bids for the digital video surveillance system at Jefferson High School. Very responsive and competitive bids were received as follows:

All Star	- No Bid -
Electronic Systems	\$239,000.00
Fairfield	\$179,477.48
Huston Electric	\$186,102.00
Initial Electric	\$184,146.37
Mulhaupt's	\$157,808.00
Simplex Grinnel	\$168,950.00
Wireless Network Solutions	\$ 157,591.16

The Administration recommended awarding the bid to the lowest and most responsive bidder Wireless Network Solutions in the amount of \$157,591.16 contingent upon the production of the performance bond as set forth in the specifications. Because the school is eager to have the cameras installed for the security of our students, if Wireless Network is not able to provide the required performance bond as set forth in the specifications, the Administration would be authorized to enter into a contract with the next lowest bidder, Mulhaupt's.

Mr. Wagner made the motion, seconded by Mrs. Sprague, to award the bid as recommended by the Administration.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

5. First Reading of Board Policies

Copies of revised Board policies J 302 Parent Participation, J 330 Habitual Truancy, and K 730 Use of an Automatic External Defibrillator were presented for first reading. A proposed change in the title of J302 was made to Parent Participation **in Disciplinary Action**. Also a proposed amendment was made to incorporate the change of statute stating precisely what parents are to do once they are notified of a disciplinary issue and the steps that may be taken by the school. The proposed revisions to J330 were to comply with statute. The proposed revisions to K730 would allow any person observing an individual in need, to use an automatic external defibrillator. If a board member desired any additional changes to these policies, the Administration requested to be contacted prior to the December Board meeting. No Board action was required on first reading.

6. Recommend Adoption of Math Textbook

Students in the EXCEL program at the high school were being given the opportunity to enroll in a Discrete Math course. There is no state adopted textbook for this course. Textbooks were reviewed and a textbook recommended by the teacher who will be teaching the course.

The Administration recommended adoption of the following textbook for the new Discrete Math course:

Excursions in Modern Mathematics with Mini-Excursions: 6th Edition,
Tannenbaum, Peter; Pearson: Prentice Hall Upper Saddle River, NJ, (2007).

Mrs. Walton made the motion, seconded by Mr. Eller, to adopt the math textbook as presented.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

7. Approve Student Handbook Revisions for Tecumseh Junior High School

The Administration at Tecumseh Junior High School requested to make modifications in their student handbook. Any change needed to be adopted by the Board before it could be implemented. The first revision was to state a uniform definition of what it is to be tardy. The second revision addressed the stages of minors and majors whereupon the sixth infraction becomes a detention after school.

The Administration recommended approval of the student handbook changes as specified for Tecumseh Junior High School.

Mr. Wagner made the motion to approve the student handbook changes for Tecumseh Junior High School, seconded by Mr. Bultinck.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

8. Employee Recommendations

The Administration recommended approval of the following employee requests:

a. Leaves

1. Lindsey Minchella, sabbatical/study leave, January 7-March 7, 2008.
2. Shawna Lee Pearl, pregnancy/child birth leave, December 3, 2007-August, 2008.

b. Resignations

1. Christie Bowers, speech/language pathologist, effective December 17, 2007
2. Chad A. Chute, substitute school bus driver, effective October 5, 2007
3. Nick Delgado, bilingual school/parent liaison, Sunnyside Middle School, effective June 1, 2007
4. Robbie Faith, Title 1 intervention aide, Miller Elementary School, effective June 1, 2007
5. Mary Fisher, paraprofessional, Vinton Elementary School, effective June 1, 2007
6. Tonya M. Gonzalez, school bus driver, effective October 1, 2007
7. Jill Gurgon, Title 1 intervention aide, Miller Elementary School, effective June 1, 2007.
8. Kellie Harbath, interventionist, G.L.A.S.S., effective September 21, 2007

9. Gretchen Herr, Title 1 intervention aide, Miller Elementary School, effective June 1, 2007.
 10. Colleen Hoffman, program aide, Earhart Elementary School, effective September 25, 2007
 11. Barbara Kershner, food service manager, Jefferson High School, effective October 12, 2007
 12. Pat Santiemmo, program aide, G.L.A.S.S., effective August 16, 2007
 13. Mary Ann Satterfield, food service, Jefferson High School, effective September 12, 2007
 14. Lori Wagner, program aide, G.L.A.S.S., effective August 17, 2007
 15. Lisa Whisler, food service, Vinton Elementary School, effective October 29, 2007
- c. Terminations
1. Eric Nugent, staff custodian, Sunnyside Middle School, effective October 22, 2007
 2. Gerald Schofield, custodian, Sunnyside Middle School, effective October 1, 2007
 3. Sharon Teegarden, paraprofessional, Jefferson High School, effective October 2, 2007
- d. Retirement
1. Nedra M. B. Zeis, 2nd grade teacher, Edgelea Elementary School, effective December 31, 2007.
- e. Employment
1. Darcy Allen, behavior facilitator (new)
 2. Angela Cristina Morales Cortes, program aide (replacement)
 3. Monica Jordan, intervention assistant (replacement)
 4. Jeffery D. Martin, FOCUS recreation specialist (new)
 5. Eric Nugent, staff custodian (replacement)
 6. Tara L. Olivo, parent education coordinator (new)
 7. Judy Smith, G.L.A.S.S. bus attendant (new)
 8. Steven O. Starks, classroom aide for LEAP (replacement)
 9. Donna R. Swaggerty, cafeteria noon supervisor (replacement)
 10. Jennifer Thome, G.L.A.S.S. occupational therapy aide (new)
 11. Melissa Tudder, cafeteria noon supervisor (replacement)
 12. Jennifer Turner, 1.0 permanent FACS teacher (regular/replacement)
- f. Substitute Teacher Pay Rate

Due to the need to increase the number of available substitute teachers, the Administration recommended the daily rate for regular substitute teachers be increased from \$62/day to \$67/day effective immediately. The last increase for substitute teacher pay was in January 2004.

Mrs. Sprague made the motion, seconded by Mrs. Walton, to approve the employee recommendations as presented.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

9. Recommend Acceptance of Gifts

The Administration recommended acceptance of the following gifts:

- a. F. 010 Received \$181.00 from Gordmans as their Partners in Education Donation
- b. F. 205 Superintendent's Discretionary Fund received \$11.13 in dividends from Huntington Bank
- c. F. 220 LARA monetary donations of \$19,648.95
- d. F. 292 G.L.A.S.S. Donation Fund received \$150.00 from Katie Bucklin for the pre-school literacy program

Mrs. Sprague made the motion, seconded by Mr. Lane, to accept the gifts as recommended.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

10. Treasurer:

- a. The financial report will be filed for audit.
- b. The Administration recommended approval of the vendor claims and ratification of payrolls.

Mr. Lane made the motion, seconded by Mr. Eller, to approve the vendor claims and ratify payroll.

Roll Call: Ayes: Bultinck, Eller, Lane, Sprague, Walton, Stwalley, Wagner.

Nays: None.

The motion carried.

G. Information Only

The following purchase orders had recently been charged to the Emergency Allocation Account:

74178	\$1,540.00	Earhart – IAQ testing
74481	\$1,700.00	Earhart – IAQ testing
74481	\$ 960.00	Vinton – IAQ testing
74483	\$1,220.00	Edgelea – IAQ testing
Blanket Purchases Orders totaling \$4,877.96 for Jefferson High School – Urinals in three restrooms		

H. Board Reports

1. Mr. Lane stressed the importance of keeping abreast of the Governor's proposed plan regarding property tax and its effect on schools.
2. Mr. Wagner took the opportunity to recognize the efforts and sacrifices made by our men and women in uniform on this Veterans' Day.
3. Mrs. Walton noted the honor Kelly Coleman, Assistant to the Superintendent, had received as District 4 Principal of the Year by the Indiana Association of School Principals.

I. Adjournment

There being no further business to be presented, Board President Stwalley called for a motion to adjourn. On motion duly made by Mr. Wagner, seconded by Mrs. Sprague and carried, the meeting adjourned at 7:43 p.m. to reconvene in Executive Session.

Robert M. Stwalley, III, President

Rebecca Sprague, Secretary